

Read To Succeed Volunteers

Job Title: Reading Tutor

Program Goals: Improve reading scores in local Kindergarten-3rd graders because early grade reading skills are a key factor to academic success and high school graduation rates.

Task Objectives:

- work directly with children in a small group setting under the direction of the classroom teacher
- implement specific instructional strategies/programs as directed by the teacher
- develop positive relationships with students and model positive interactions with students

Responsibilities:

- act as a liaison between the school, the business community, and the Greater Lafayette community
- **MUST attend a training prior to volunteering**
- **MUST attend tutoring sessions regularly**
- arrive to school a few minutes before your tutoring session is scheduled to begin
- communicate any issues or difficulties with the school staff or site coordinator
- follow all school procedures (sign in at office, etc.)
- notify the teacher in the event that you will not be able to attend due to illness or emergency
- tutor the assigned student(s) to the best of your abilities
- exhibit appropriate behavior; follow the school's code of conduct

Qualifications:

- Must have the ability to read
- Must have a desire to work with children
- Must be reliable
- Must be able to provide your own transportation
- Must be willing to take direction from a classroom teacher
- Must have a high school diploma or equivalent
- Must be able to pass a limited criminal background check

Training and Supervision:

- Must attend a one hour training session prior to volunteering
- Will receive ongoing feedback and training from the teacher
- Will report directly to the teacher

Evaluation:

- Will have an opportunity to evaluate and provide feedback regarding your volunteer experience

Commitment:

- Must commit to one hour a day, one day a week for one school year

Benefits:

- Contributing to the betterment of students in our community
- Contributing to healthy youth development and giving assets to local students
- Helping youth to achieve in school and creating an educated workforce